

February 20, 2024

To begin, I would like to thank you for the trust you have given me over the years as your physician. Taking care of you has been an honor for my staff and me.

I am writing today to inform you that I am retiring and closing my practice effective March 31, 2024. I will be available until that date for your urgent care.

It is important that you continue with appropriate medical care; therefore, you should establish with another physician as soon as possible.

In order to help you find another doctor, the following information is provided.

Option I: Eastside Orthopedics and Sports Medicine 6562 SE Lake Rd. Ste 201 Milwaukie, OR 97222 (503) 659-1769

Option II: You may contact your insurance for a list of in network providers.

The enclosed HIPAA- compliant authorization form is necessary to release a copy of your medical records to you or your new physician. Please complete the form and return it as soon as possible. On receipt of this signed form, my office will forward a copy of your medical records to you or to the physician you designate.

Please rest assured that our office will remain available until March 31, 2024, to consult with your new provider if needed to promote a smooth transition and continuity of care.

After the close of my practice, signed requests for copies of medical records can be directed to

Lake Road Family Medicine 6564 SE Lake Rd. Ste 200 Milwaukie, OR 97222 (503) 908-5880

Sincerely yours,

Geoffrey Baum, D.O.

Enclosure: Authorization for Use or Disclosure of Health Information